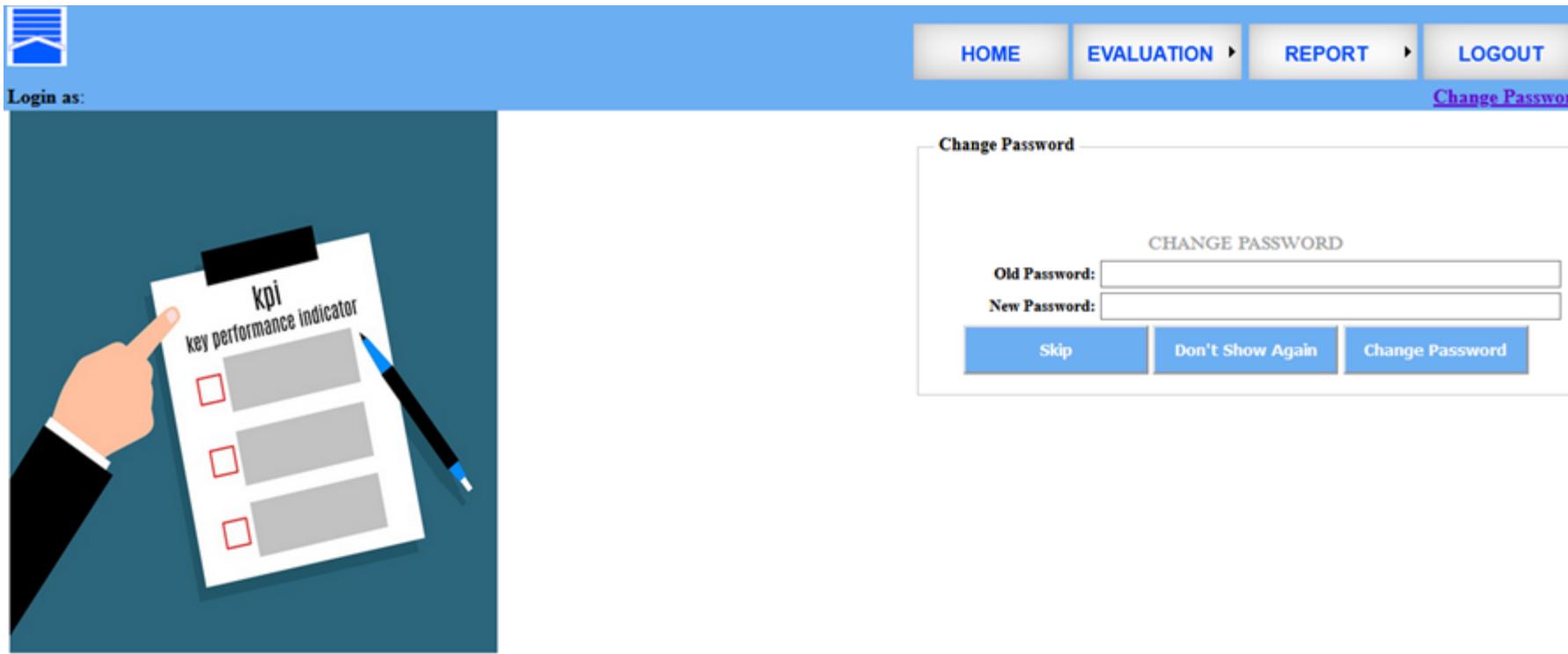


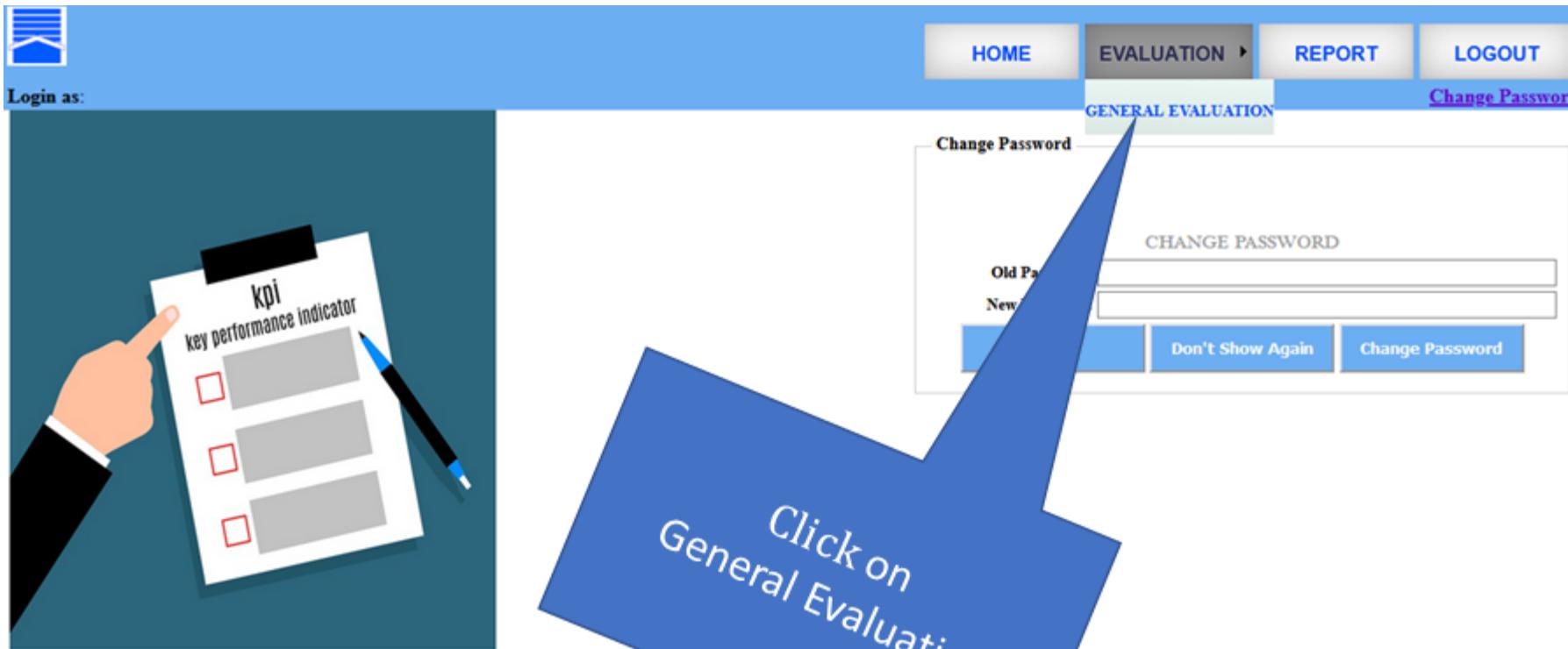
# Login Screen



# Change Password



# Menu



The image displays a user interface for a system. At the top, there is a blue header bar with a logo on the left, followed by the text "Login as:" and a dropdown menu. The menu items are "HOME", "EVALUATION", "REPORT", and "LOGOUT". The "EVALUATION" item is highlighted with a dropdown arrow pointing to the right. The sub-menu item "GENERAL EVALUATION" is also highlighted with a green background. To the right of the menu, there is a "Change Password" link. Below the header, there is a "CHANGE PASSWORD" form with fields for "Old Password" and "New Password", and buttons for "Don't Show Again" and "Change Password". On the left side of the interface, there is a graphic of a hand pointing at a clipboard. The clipboard has a white document with the text "kpi" and "key performance indicator" at the top, followed by three grey rectangular boxes with red checkboxes. A blue pen is resting on the clipboard.

Click on  
General Evaluation

# Evaluation



Login as:

HOME

EVALUATION

REPORT

LOGOUT

Change Password



**GENERAL EVALUATION**

<b>Evaluation Year:</b>	2019
<b>Employee ID:</b>	<input type="text"/>
<b>Name</b>	<input type="text"/>
<b>Overall Length of Service</b>	<input type="text"/>
<b>Post at Joining</b>	<input type="text"/>
<b>Present Department</b>	<input type="text"/>
<b>Last Promotion Date</b>	<input type="text"/>
<b>Salary at Joining</b>	<input type="text"/>
<b>Present Position</b>	<input type="text"/>
<b>Last Increment Date with Amount</b>	<input type="text"/>
<b>Highest Education</b>	<input type="text"/>
<b>Department at Joining</b>	<input type="text"/>
<b>Date of Confirmation</b>	<input type="text"/>
<b>Present Salary (Gross)</b>	<input type="text"/>
<b>Length of Service with Company</b>	<input type="text"/>

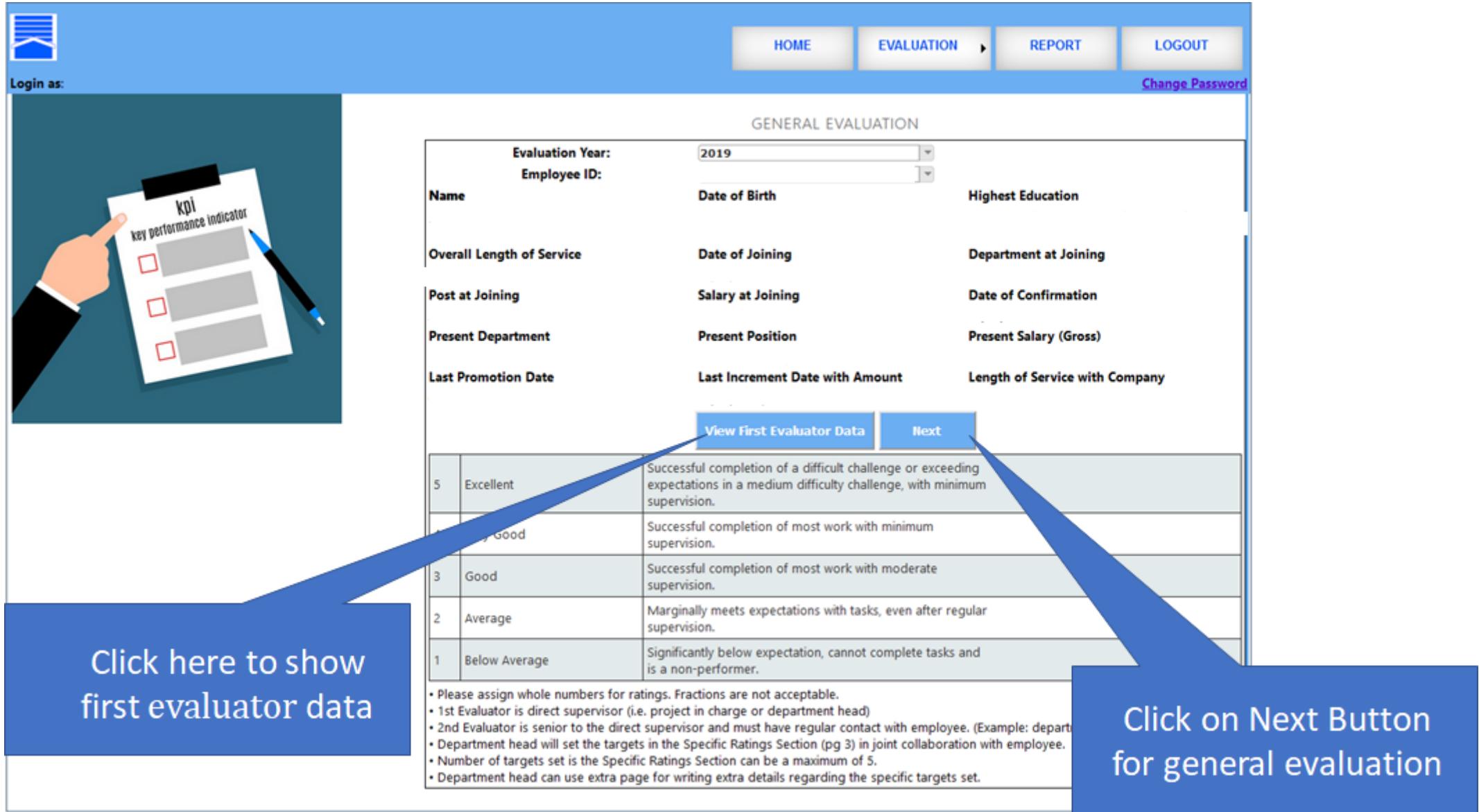
**Next**

5	Excellent	Successful completion of a difficult challenge or exceeded expectations in a medium difficulty challenge, with minimal supervision.
4	Very Good	Successful completion of most work with minimal supervision.
3	Good	Successful completion of most work with moderate supervision.
2	Average	Marginally meets expectations with tasks, with moderate supervision.
1	Below Average	Significantly below expectation, cannot complete tasks. This is a non-performer.

**Select Employee Id for evaluation**

- Please assign whole numbers for ratings. Fractions are not acceptable.
- 1st Evaluator is direct supervisor (i.e. project in charge or department head)
- 2nd Evaluator is senior to the direct supervisor and must have regular contact with employee. (Example: Department head)
- Department head will set the targets in the Specific Ratings Section (pg 3) in joint collaboration with employee.
- Number of targets set in the Specific Ratings Section can be a maximum of 5.
- Department head can use extra page for writing extra details regarding the specific targets set.

# Employee General Information



Click here to show first evaluator data

View First Evaluator Data    Next

GENERAL EVALUATION

Evaluation Year:	2019	
Employee ID:		
Name	Date of Birth	Highest Education
Overall Length of Service	Date of Joining	Department at Joining
Post at Joining	Salary at Joining	Date of Confirmation
Present Department	Present Position	Present Salary (Gross)
Last Promotion Date	Last Increment Date with Amount	Length of Service with Company

1. Please assign whole numbers for ratings. Fractions are not acceptable.  
2. 1st Evaluator is direct supervisor (i.e. project in charge or department head)  
3. 2nd Evaluator is senior to the direct supervisor and must have regular contact with employee. (Example: department head)  
4. Department head will set the targets in the Specific Ratings Section (pg 3) in joint collaboration with employee.  
5. Number of targets set in the Specific Ratings Section can be a maximum of 5.  
6. Department head can use extra page for writing extra details regarding the specific targets set.

Click on Next Button for general evaluation

# Employee General Rating

HOME    EVALUATION    REPORT    LOGOUT

Change Password

GENERAL EVALUATION

SL.    Evaluation Criteria: General Rating(GR): 20%

SL.	Evaluation Criteria: General Rating(GR): 20%	Marks Second Evaluator
1	<b>Leadership</b> Willing to train and encourage others towards success	<input type="text" value="0"/>
2	<b>Effective Communication</b> Communicates confidently and with a clarity of purpose	<input type="text" value="0"/>
3	<b>Creative Thinking</b> Takes and innovative approach to problems	<input type="text" value="0"/>
4	<b>Proactivity and Career Commitment</b> Willingness to expand given role for success of company	<input type="text" value="0"/>
5	<b>Team Player</b> Willingness to work together to achieve a common goal	<input type="text" value="0"/>
6	<b>Stress Management</b> Ability to deal with unexpected task or emergency deadlines	<input type="text" value="0"/>
7	<b>Time Management</b> Arrives on time and completes work within given deadline	<input type="text" value="0"/>
8	<b>Honesty and Sincerity</b> Trustworthy gives an honest and dedicated effort at all tasks	<input type="text" value="0"/>
9	<b>SOP</b> Adherence to company policies and regulations	<input type="text" value="0"/>
10	<b>Professionalism</b> Overall skill, judgment and behavior expected from a trained employee	<input type="text" value="0"/>

Previous    Next



Input Mark  
1 to 5

# Employee Special Rating based on Target

HOME EVALUATION REPORT LOGOUT Change Password

GENERAL EVALUATION

SL.	Topics	Work Priority and Weight	Rating Second Evaluator
1	Continuing the lead in Digital Marketing, under guidance of Dr. Saamiya Seraj, Director and head of Marketing.	30	<input type="text" value="0"/>
2	Market Research and real estate market analysis with a team, guided by head of Marketing	30	<input type="text" value="0"/>
3	Coordinating event management and working as a team member in the event	20	<input type="text" value="0"/>
4	Assisting in the Corporate Branding as necessary	10	<input type="text" value="0"/>
5	Helping with other Research and Compliance tasks as necessary.	10	<input type="text" value="0"/>

Promotion Increment Others

Previous Preview Evaluate

Input Mark 1 to 5

Click on Evaluate Button for submit

Recommendation and notes